

*143 Warwick Road, Coventry, CV3 6AT*

*172 Sellywood Road, Bournville, Birmingham, B30 1TJ*

**CONFIDENTIAL APPLICATION FOR TRUSTEE-DIRECTORSHIP**

1

|  |  |
| --- | --- |
| **Position** |  |
| Position Applied for |  |
| Date available to take up position |  |

2

|  |
| --- |
|  **Persons at Dudley Lodge** |
| Do you know anyone employed by this organisation? Yes □ No □Do you know any Board member? Yes □ No □ If yes, who? |

3

|  |
| --- |
| **Personal Details** |
| Title: | Surname: | Forename(s): |
| Address *(inc postcode):* |
| Tel Number *(Home):* | Tel Number *(Mobile):* |
| E-mail address: |

4

|  |
| --- |
| **Education** |
| Please list below |

5

|  |
| --- |
| **Training** |
| Please give details of any relevant training/qualifications below: |

6.

|  |
| --- |
| **Please detail:**1. Reasons for applying for this position
2. Your experience relevant to this position
 |
|  |

***Please continue on a separate page if required***

|  |
| --- |
| **Volunteer History** |
| Place details of previous volunteer experience below |
| Name & Address of organisation | Position & Duties | Duration |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

8

|  |
| --- |
| **Other Trusteeships / Directorships** |
| Please list below |

9

|  |
| --- |
| **Additional Information** |
| Please list below any additional information / awards / media experience / articles: |

10

|  |
| --- |
| **Criminal Offence** |
| Have you ever been convicted of a criminal offence ? (Declaration subject to the Rehabilitation of the Offenders Act) | *If so, please provide details* |

11

|  |
| --- |
| **Interests/Hobbies** |
| Please give details of any relevant pastimes, sports etc and offices held in social/sports clubs etc |  |

12

|  |
| --- |
| **Professional referee** (not members of your family) |
| Referee Name | Occupation |
| Address | State how known by you (i.e. Manager/colleague) |
| Telephone Number |  |
| E-mail Address |

13

|  |
| --- |
| **Personal Referee** (not members of your family) |
| Referee Name | Occupation |
| Address | State how known by you (i.e. friend/colleague) |
| Telephone Number |  |
| E-mail Address |

14

|  |
| --- |
| **Recruitment Policy** |
|  It is the Company’s policy to seek the best person for the vacancy and provide equal opportunities for the advancement of employees including promotion and training and not to discriminate against any person because of age, disability, gender re-assignment, marital status, race, religion, belief, sex, sexual orientation, or union membership status. I authorise the Company to obtain references to support this application once an offer has been made and accepted and release the Company from any liability caused by giving and receiving information. **Declaration** *I confirm that the information given on this form is, to the best of my knowledge, true and complete. Any false statement may be sufficient cause for rejection or, if already an employee, dismissal.* |
| **Signature:** | **Date:** |

15

|  |
| --- |
| **How did you hear about this position?** |
| Please tick below, where or how you heard about the vacancy at Dudley Lodge:1. Via the Dudley Lodge’s website ‘Careers’ Section
2. Via advertisement in the local newspaper
3. Via community or other Notice Board
4. Other, *please specify*
 | ***Please tick below*** |
|  |